

AGENDA

COTTAGE GROVE CITY COUNCIL

COUNCIL CHAMBER
7516 – 80TH STREET SOUTH

FEBRUARY 1, 2012

Agenda Updated: January 31, 2012

Persons wishing to address the Council during this meeting are asked to sign the “Public Input Signup Sheet”, which is located on a clipboard near the Council Chamber entrance. This information will aid in the accurate publication of the official meeting minutes.

OPEN FORUM - 7:15 P.M.

Persons may address the City Council on subjects that are not a part of the Regular Meeting agenda, but must limit remarks to two (2) minutes. Open forum will adjourn to the Regular Meeting promptly at 7:30 p.m. Open Forum and a portion of the Regular Meeting are televised LIVE, airing on Government Channel 16.

REGULAR MEETING – 7:30 P.M.

CALL TO ORDER – Mayor

PLEDGE OF ALLEGIANCE

ROLL CALL – City Clerk

1. ADOPTION OF AGENDA

2. PRESENTATIONS

- A. Color Guard—Boy Scouts of America Troop 237.
- B. Swearing In Ceremony: Fire Department Captains Scott Smith and Kevin Zittel.

3. APPROVAL OF MINUTES

- A. November 16, 2011 Regular Meeting.

4. CONSENT CALENDAR

- A. Accept and Place on File the Following Minutes:
 - i. Planning Commission Meeting Minutes from November 28, 2011.
- B. Consider authorizing Public Safety/City Hall Change Orders for transformer and generator feeds and related equipment in the amount of (\$9,973.00) and generator equipment in the amount of \$12,813.57.
Staff Recommendation: Approve the change orders. Changing the transformer and generator feeds and other related equipment results in a savings of \$9,973.00, changing the generator itself results in a cost increase of \$12,813.57 but meets the requirements for Xcel Energy peak shaving purchasing credits with an estimated payback for the cost of the change order within three years.

- C. Recap of cost savings due to electronic packets/iPad usage.
Staff Recommendation: Information Only.
- D. Consider approving the purchase of one used 2005 Model Year Freightliner M2 106 Truck from I-State Truck Center in the amount of \$30,397.50, which includes license and sales tax.
Staff Recommendation: Approve the purchase.
- E. Consider authorizing staff to advertise for volunteer City Charter Commission applicants.
Staff Recommendation: Authorize staff to advertise for applicants.
- F. Consider authorizing staff to utilize lockbox processing services for utility payments through Opus 21.
Staff Recommendation: Authorize staff to utilize the services.
- *G. Consider authorizing staff to apply for the MN Department of Natural Resources Community Partners Legacy Grant in the amount of \$50,000 for prairie restoration and forest rehabilitation in the West Draw and Gateway/Camel's Hump Park areas.
Staff Recommendation: Authorize staff to apply for the grant.

5. RESPONSE TO PREVIOUSLY RAISED OPEN FORUM ISSUES

6. PUBLIC HEARINGS

7. BID AWARDS

8. UNFINISHED AND NEW BUSINESS

- A. Allow the representative for Apple Minnesota, LLC, DBA/ Applebee's Neighborhood Grill & Bar to admit to or deny the allegation that their establishment sold alcohol to a minor, under 21 years of age, during a Public Safety Department compliance check on November 29, 2011.
Staff Recommendation: A. If the representative admits to the violation or fails to attend the City Council meeting, impose the following scheduled fine: \$500.00 for the first violation in a 24-month period. B. If the representative denies the violation, schedule a contested-case hearing before an Administrative Law Judge.
- B. 1. Consider approving an amendment to City Code Title 10-4-3C, Schedule of Park Dedication Requirements, to decrease the cash amount required to be paid in lieu of a land dedication for subdivision of residential land from \$4,200 to \$3,200. 2. Consider authorizing the publication of the ordinance amendment relative to park dedication fees by title and summary.
Staff Recommendation: 1. Pass the ordinance amendment decreasing the park dedication fee from \$4,200 to \$3,200. 2. Adopt the resolution authorizing publication of the ordinance amendment by title and summary.

9. RESPONSE TO PREVIOUSLY RAISED COUNCIL COMMENTS AND REQUESTS

- A. Receive response regarding ice resurfacer.

10. COUNCIL COMMENTS AND REQUESTS

11. PAY BILLS

- A. Approve payment of check numbers 175343 to 175509 in the amount of \$343,771.30 and EFT payment of \$1,254,967.57.

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12. WORKSHOP SESSION – OPEN TO PUBLIC
13. WORKSHOP SESSION – CLOSED TO PUBLIC

ADJOURNMENT

*Agenda Item Submitted 1/31/2012