

**COTTAGE GROVE PUBLIC WORKS DEPARTMENT**

8635 West Pt. Douglas Rd. So.  
Cottage Grove, MN 55016

Phone: (651) 458-2808 ~ Fax: (651) 458-6080

**OFFICE USE ONLY**

Permit No. \_\_\_\_\_  
City Street \_\_\_\_\_  
Permit Fee \$ \_\_\_\_\_

**APPLICATION FOR  
RIGHT-OF-WAY PERMIT**

Company Project No. \_\_\_\_\_

Application is hereby made for permission to place, construct, and thereafter maintain a \_\_\_\_\_ along or across City street \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_, \_\_\_\_\_ feet from centerline on the (north, south, east, or west) side of the City street in accordance with the attached sketch.

<b>I. Aerial Utility Construction</b>		Type	Voltage
Minimum height of conductor:		Ft. along roadway	Ft. at crossing over roadway
<b>II. Underground Utility Construction</b>		Conduit Type	Casing Type
Type	Size	Max. operating pressure	Depth
Ft. along roadway		Ft. at crossing under roadway	
Method of installing under roadbeds (if open trench, explain why and complete Section IV - Excavation. If work will obstruct a traveled lane of a City roadway or a City State Aid roadway, complete Section III - Obstruction of Roadway).			
<input type="checkbox"/> Boring <input type="checkbox"/> Jacking <input type="checkbox"/> Open Trench			
<b>III. Obstruction of Roadway</b>	Type of Work	Start Date and Time	End Date and Time
<b>IV. Excavation</b>	Type of Work	In Roadway? <input type="checkbox"/> Yes <input type="checkbox"/> No	Start Date and End Date

**V. Work to start on or after \_\_\_\_\_ and be completed on or before \_\_\_\_\_.**

**VI.** The applicant shall perform all work according to the terms of this permit, the City Right-Of-Way Ordinance and all other regulations of City, and any Special Provisions which are attached to the permit. The applicant shall comply with all applicable laws and ordinances, codes, and regulations. The work performed shall be in no way detrimental to the roadway or to the safety of the public. All traffic control shall comply with the provisions of the Minnesota Manual on Uniform Traffic Control Devices, including the Temporary Traffic Control Zone Layouts Field Manual. Applicant shall supply accurate electronic "as-built" drawing files in either .DWG or .DXF format. Files will be accepted in other formats and converted, at the applicant's expense, to a compatible format. If files cannot be converted by the City, the applicant must convert them to a compatible format. Conversion costs will be billed by the City at applicable billable labor rates plus material costs.

Name of Company making application: \_\_\_\_\_ Registration #: \_\_\_\_\_

Contact person: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
(include city and zip code)

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**DO NOT WRITE BELOW THIS AREA**

**UTILITY PERMIT AUTHORIZATION**  
*Performance Requirement*

In accordance with this application, a Right-of-Way Permit is granted to the applicant to place, construct, and maintain said utility on or across the right-of-way of said City roadway in the location shown on the sketch that is a part of this application, or in a location or manner specified by the Public Works Director in the attached Special Provisions. A copy of this Permit must be available at the work site at all times.

Performance Bond, Cashier's Check, or Certified Check No. if applicable: \_\_\_\_\_ Amount \_\_\_\_\_  
No interest shall be earned or paid on this deposit.

SPECIAL PROVISIONS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved \_\_\_\_\_

City of Cottage Grove Public Works Director

Original Copy - Applicant

Pink Copy - Engineer

Yellow Copy - City