

REGULAR MEETING COTTAGE GROVE CITY COUNCIL

February 1, 2006

OPEN FORUM – 7:15 p.m.

Open forum provides a person an opportunity to inform the Council of a problem or to request information related to City business not scheduled for Council action and on the Agenda. Mayor Shiely encouraged persons to limit their remarks to two (2) minutes per issue.

Present: Mayor Sandy Shiely
Council Member Myron Bailey
Council Member Karla Bigham
Council Member Mark Grossklaus
Council Member Pat Rice

Also Present: Ryan Schroeder, City Administrator
Ron Hedberg, Finance and Administrative Services Director
Howard Blin, Community Development Director
Jennifer Levitt, City Engineer
Michael Zurbey, Acting Public Safety Director
Les Burshten, Public Works Director
Corrine Thomson, City Attorney

Roger Grossklaus, registered Leader with the Boy Scouts of America, stated that he is here to announce that the Boy Scouts of America would be celebrating their 90th Anniversary next week. He provided the Council with an overview stating that it is the goal of the Boy Scouts of America to work with men and young boys, teaching them life skills. He stated that currently 450 young boys and men are registered as part of the youth program. He explained that adults within the organization assist the younger members in learning the life skills that are necessary for them to become good citizens. He stated that the Boy Scouts of America has a strong history with the City of Cottage Grove noting that there are twelve units, consisting of Cub Scouts and Boy Scout Troops, registered in the City of Cottage Grove, who are very active and involved with the community. He stated a plaque is displayed in the foyer of City Hall that demonstrates how strong the program is in the City of Cottage Grove. He noted that this evening a member from Boy Scout Troop 169 would be presented with a plaque commemorating his achievement to Eagle Scout. He thanked the Council and the City for their continued support of the Boy Scouts of America and the programs it provides.

Mayor Shiely thanked Mr. Grossklaus for his comments. She stated that the Boy Scout and Cub Scout Troops have been very involved in this community and have provided their assistance with many of the City's events. She stated that the community is appreciative of their support and proud of the work they do for their community. She noted that the Color

Guard from Troop 237 is present this evening and would present the Colors at the beginning of the City Council meeting. She stated that the Council would also be recognizing Conrad Freeman for his achievement in attaining the level of Eagle Scout.

CALL TO ORDER

The City Council of the City of Cottage Grove, Washington County, Minnesota held a regular meeting on Wednesday, February 1, 2006, at the Cottage Grove City Hall, 7516 80th Street South. Mayor Sandy Shiely called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Mayor Sandy Shiely
Council Member Myron Bailey
Council Member Karla Bigham
Council Member Mark Grossklaus
Council Member Pat Rice

Also Present: Ryan Schroeder, City Administrator
Ron Hedberg, Finance and Administrative Services Director
Howard Blin, Community Development Director
Jennifer Levitt, City Engineer
Michael Zurbey, Acting Public Safety Director
Les Burshten, Public Works Director
Corrine Thomson, City Attorney

Boy Scouts of America Troop 237 Color Guard of Cottage Grove, Minnesota presented the flag and led the Council in the Pledge of Allegiance.

ADOPTION OF AGENDA

Mayor Shiely stated that there are two changes to the agenda. First, a closed Workshop has been scheduled for City Administrator Schroeder's annual review. She stated that she would take notes and provide a summary of the review. Second, Item 4L, City Water Supply Distribution Plan, has been moved from the Consent Agenda to Unfinished and New Business as Item 8A.

MOTION BY RICE, SECONDED BY BIGHAM, TO APPROVE THE AGENDA AS AMENDED.
MOTION CARRIED 5-0.

PRESENTATIONS

A. Presentation - Eagle Scout Award - Conrad Freeman

Mayor Shiely asked the Council to step forward and assist her in presenting Conrad Freeman with a plaque commemorating his achievement in reaching the rank of Eagle Scout. She

expressed her appreciation noting that both his family and the community are proud of his accomplishment and value his contributions. She stated that a nameplate commemorating his accomplishment would be affixed to the plaque in the foyer of City Hall.

Mayor Shiely and the Council presented Conrad Freeman with a plaque in recognition of his achievement in reaching the rank of Eagle Scout and to acknowledge his contributions to the community.

Conrad Freeman explained that his project was to work on restoring the Wood Duck housing at Afton State Park. He stated that the work involved cleaning, repairing and re-installing the houses, which would allow easier maintenance in the future.

B. Present Photo Contest Winners with Award Certificates and Prize Money

Jessica Sandin, Management Analyst, City of Cottage Grove, stated that once again it is time to announce the annual Photo Contest Winners adding that she is pleased to be able to be a part of the presentation of awards to the 4th Annual Contest Winners. She explained that a total of 39 photographs were submitted in three different categories: Landmarks, Nature and People. She stated that the judges for this year's contest included Mayor Sandy Shiely, Bob Bergan from Park High School, and Patricia Nevin from Heritage Photography. She noted that the judges had a difficult task choosing the first and second place winners for each category from so many exceptional photographs. She thanked everyone for their participation and support and announced the winners for each category.

Mayor Shiely and the Council congratulated each of the winners and presented them with their awards.

Ms. Sandin stated that the Minnesota Human Rights Commission is again sponsoring an Essay Contest for 6th, 7th and 8th graders noting that the topic would be to write a description of how students see behaviors such as stereotyping, prejudice and discrimination in their daily lives. She provided a brief overview of the rules noting that local prizes would be \$25 for first place; \$15 for second place; and \$5 for third place; statewide winners would receive substantial cash prizes. She stated that the entry form and rules are available at City Hall or downloadable from the City Website.

C. Present Community Improvement Award to St. Rita's Catholic Church for their Site Improvements Completed during 2005.

Community Development Director Blin presented St. Rita's Catholic Church with a Community Improvement Award for the excellent job they did with the landscaping and site improvements that were completed in 2005. He stated that the church, located at 8694 80th Street South, installed new planting beds and decorative retaining walls, which have enhanced the appearance of the entire neighborhood. He read the plaque to the Council stating that the changes and the new look are a true enhancement to 80th Street. He stated that Father William Deziel, church pastor; Maureen Riddle, Business Administrator for the Church; and Anita Kerper of Bloomsclapes, Inc. and also a church member; are present this

evening to accept the award. He presented the award to Father Deziel and thanked each of them for their contributions and wonderful work.

Mayor Shiely stated that the work that was done is a true enhancement to the neighborhood and community as a whole and thanked each of them, on behalf of the Council and Community, for a job well done.

D. Youth Service Bureau Presentation by Paul Weiler

Paul Weiler, Executive Director of the Youth Service Bureau, stated that the program has been in existence for 30 years providing services benefiting children in the Washington County area. He noted that he has 30 years of experience with ten of those years being dedicated to service with South Washington County. He explained that simply put, their services are designed to work with children in the community in an effort to keep them out of the court system. He provided Council with a brief overview of their functions as a non-profit organization. He indicated that the scope and range of the services offered has expanded considerably since their first program was held in a small building near one of the local parks.

Mr. Weiler reviewed the variety of services provided noting that the core service area is the South Washington area community and includes traditional services such as family counseling. He stated that they are able to provide reasonable and economically assessable services to families in the community noting that they served over 2000 children last year within the three core service areas. He explained that the children were helped through programs that have been designed to provide positive alternatives that would keep children out of the court system. He provided Council with an overview of the fees as it compares to court costs noting that the fees are a very reasonable alternative to sending children through the court system. He thanked the City of Cottage Grove for their local community support adding that they are looking forward to another successful 30 years.

Mr. Weiler stated that he would like to take a moment to say a very special thank you to Mayor Sandy Shiely. He stated that he would like to recognize and thank her for all of her work and service with the board and presented her with a plaque commemorating her contributions and service.

APPROVAL OF MINUTES

A. November 16, 2005 Regular Meeting

Mayor Shiely stated that the minutes stand approved as presented.

CONSENT CALENDAR

Council Member Bigam asked to pull Item 4H, a resolution authorizing a change in the speed limit from 35 mph to 30 mph on Hadley Avenue between 90th Street and 97th Street. She asked City Engineer Levitt to provide a brief explanation of the reasons for this change.

City Engineer Levitt stated that the current speed limit on Hadley, between 90th and 97th Streets, is 35 mph and Staff is proposing a decrease to 30 mph. She explained that the next five years will bring about construction and development activity along and adjacent to Hadley Avenue. She further explained that the development activity would be due to the further development of Mississippi Dunes, Rivers Edge and the Swanland property. She noted that these developments would ultimately drive the need for upgrading and improving Hadley Avenue. She stated that a school is also located in this area in addition to site alignment issues along 98th Street played a part in the decision to make a recommendation to lower the speed limit in this area. She stated that once the construction is completed Staff would have the State go through the normal review process to determine the appropriate speed limit for that area. She stated that signage would be posted throughout the area to reflect the speed limit change.

Mayor Shiely expressed concerns stating that if they approve this change and lower the speed limit that the City would have a difficult time increasing the speed once construction has been completed. She referenced what happened with Hinton Avenue noting that it is her fear that the same thing would happen at this location when the State comes in to do their review of the area. She stated that she is very concerned about lowering the speed limit and not being able to increase the limit back to 35 mph when the construction is completed. She asked if Hadley would be seen as a collector street when finished.

City Engineer Levitt confirmed that it would be seen as a collector street noting that once the State is able to complete their study a reasonable speed limit would be determined for the area.

Council Member Bailey asked to pull Item 4P, a resolution amending the EDA enabling resolution by limiting terms of office to two three-year terms and eliminating compensation for serving on the board. He clarified his understanding that there is currently one open position on the EDA and that if the terms are limited to 2 three-year terms, how would this impact the Commission and who would it affect. He clarified that the intent for these changes is to stagger the terms.

City Administrator Schroeder explained that one term has expired, which is the open position, there is one term that would expire shortly, leaving four terms, that are staggered so as to not impact the Commission when changes occur.

Jay Liberacki, Director of Development for US Homes, and a member of the audience asked the Council if a member from the audience could request that Item 4J and Item 4O, resolutions authorizing the preparation of plans and specifications for the Silverwood Addition and a resolution approving the final plat and subdivision agreement for Silverwood Addition, be pulled for discussion with the Council.

Community Development Director Blin provided Council with a brief overview of each of the resolutions. He explained that the preliminary plat for the Silverwood Addition was approved in September 2005 noting that this is the approval of the final plat, which does conform with the preliminary plat. He indicated that Mr. Liberacki has some issues with the recommended

design of the ponding. He stated that the design conforms with the stormwater plan for this area and explained that the pond Mr. Liberacki is concerned with has always been intended as a regional pond with one half of the pond to be located on US Homes property and the other half on County property. He assured Council that the design of the pond and the design of the plat does conform, in total, to the preliminary plat adding that they are now past the state where any changes could be made to the plat.

City Attorney Thomson explained that State law provides that if the final plat conforms to the preliminary plat and all additions or changes that have been attached to the approved resolution for the preliminary plat the applicant is entitled to receive approval of the final plat.

Jay Liberacki, Director of Development for US Homes, agreed stating that everything Community Development Director Blin said is true, additionally, what he has to say is also true. He provided Council with two exhibits that show the street systems along Pinecliff and the proposed Silverwood development. He reviewed the lowest lying areas of the site noting that the initial recommendation for the pond location was to place the pond at the lowest part of the site. He reviewed the original location as it compares to the proposed location presented in the final plat. He explained that part of the proposal involves digging out the hill in order to create a low point at a high point of the site. He stated that if the reason for this change is because there is a need for a larger pond it would make more sense to go to the north or the west area of the site where there is more space to create the pond. He expressed concerns stating that the current proposal is not intuitive and does not make sense.

Mr. Liberacki stated that it is his understanding that several meetings were held over the past month to discuss this pond adding that he was not included in any of these meetings, yet the final recommendation impacts his development. He expressed concerns stating that US Homes has tried, on several occasions, to contact James R. Hill and Bonestroo and none of their phone calls were returned. He stated that their area of the proposed site does not need to be graded out and it is their wish that they would keep their storm water drainage issues on their property and not impact their development. He asked that language be added that would require Silverwood to look at a pipe equalizer for this site. He asked Council to direct Staff to consider their proposal rather than the larger design that encroaches upon the Pinecliff development.

Mr. Liberacki asked the Council to consider one additional item. He stated that a couple of years ago, when they came to the table with the proposal to develop Pinecliff, they invested approximately \$20,000 in the Kemp sewer line and if this area develops further they would like Council to consider allocating the costs across all vacant lots. He explained that what they are asking for is to have the offsite costs divided evenly amongst all users; this would be in addition to keeping their stormwater drainage on their property.

Community Development Director Blin assured Council that the proposed pond included in the final plat meets all of the flow rate requirements and does work. He acknowledged that not everyone is in agreement with the proposed design adding that Staff would not approve Mr. Liberacki's recommendation due to the size and due to drainage concerns that have to be

addressed. He stated that in terms of the pipe issue, it was done at the US Homes cost adding that they were aware of their needs and did not agree, at the time of their approval, to have costs allocated across new developments as they occurred.

MOTION BY RICE, SECONDED BY GROSSKLAUS, TO:

- A. ACCEPT AND PLACE ON FILE THE FOLLOWING MINUTES:
 - i. PLANNING COMMISSION OF DECEMBER 12, 2005.
 - ii. PUBLIC SAFETY, HEALTH AND WELFARE COMMISSION OF SEPTEMBER 20, 2005, OCTOBER 18, 2005, AND NOVEMBER 15, 2005.
- B. ADOPT **RESOLUTION NO. 06-009** APPROVING FINAL PAYMENT IN THE AMOUNT OF \$71,005.15 TO DANNER, INC. FOR THE SUMMERHILL CROSSING UTILITY, STREET AND STREET LIGHTING IMPROVEMENT PROJECT.
- C. APPROVE THE APPOINTMENT OF KRIS MIENERT AS CHAIRPERSON AND BRIAN HAGEN AS VICE-CHAIRPERSON OF THE PUBLIC SAFETY, HEALTH AND WELFARE COMMISSION FOR THE 2006 TERM.
- D. APPROVE CHANGE ORDER #1 FOR THE 2005 TRAIL IMPROVEMENT PROJECT.
- E. ADOPT **RESOLUTION NO. 06-010** APPROVING THE FEASIBILITY REPORT, ORDERING THE PROJECT, AUTHORIZING THE PREPARATION OF EASEMENTS AND AUTHORIZING THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE PINECLIFF 2ND ADDITION - PHASE 1 PROJECT.
- F. ADOPT **RESOLUTION NO. 06-011** AUTHORIZING THE PREPARATION OF A FEASIBILITY REPORT FOR THE CP RAIL DEVELOPMENT SITE PROJECT.
- G. RECEIVE THE SOLID WASTE AND RECYCLING SURVEY.
- H. ADOPT **RESOLUTION NO. 06-012** RECOMMENDING A SPEED CHANGE ON HADLEY AVENUE FROM 90TH STREET TO 97TH STREET.
- I. APPROVE THE AGREEMENT BETWEEN THE CITY OF COTTAGE GROVE AND WASHINGTON COUNTY FOR STREET AND UTILITY IMPROVEMENTS TO SERVE THE WASHINGTON COUNTY SOUTH SERVICE CENTER.
- J. ADOPT **RESOLUTION NO. 06-013** APPROVING THE FEASIBILITY REPORT, ORDERING THE PROJECT, AUTHORIZING THE PREPARATION OF EASEMENTS AND AUTHORIZING THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE SILVERWOOD ADDITION.
- K. AUTHORIZE ENTRANCE INTO A THREE-YEAR CONTRACT WITH ACORDIA FOR INSURANCE-AGENT SERVICES FOR \$9,600.00 PER YEAR.
- L. MOVED TO UNFINISHED AND NEW BUSINESS, ITEM 8A.
- M. ADOPT THE 2006 CITY COUNCIL GOALS.
- N. AUTHORIZE THE CITY ADMINISTRATOR TO CONTRACT WITH TVA FIRE AND LIFE SAFETY TO PERFORM FIRE CODE REVIEW SERVICES THROUGH DECEMBER 2007.
- O. ADOPT **RESOLUTION NO. 06-014** APPROVING THE FINAL PLAT NAMED SILVERWOOD ADDITION.
- P. ADOPT **RESOLUTION NO. 06-015** FOR THE CITY OF COTTAGE GROVE ECONOMIC DEVELOPMENT AUTHORITY OPERATING TERMS AND CONDITIONS AS ESTABLISHED BY EDA ENABLING RESOLUTION (RESOLUTION NO. 86-227) AND AMENDMENTS.

MOTION CARRIED 5-0.

RESPONSE TO PREVIOUSLY RAISED OPEN FORUM ISSUES

NONE

PUBLIC HEARINGS

NONE

BID AWARDS

- A. Consider Awarding the Contract for the Highlands Pond Grading Project to Danner, Inc. in the Amount of \$228,550.00.

City Engineer Levitt stated that this was a project that Council had rejected last fall due to high bids. She stated that the bids were opened for this project on January 19, 2006 noting that the City received a total of 15 bids. She stated that the lowest bidder on the project was Danner, Inc. noting that they were able to include a few additional items, at a lower cost, with this proposal.

Council Member Bailey stated that the City was considering an island with the initial plan and asked if this was part of the proposal. City Engineer Levitt confirmed stating that they also included a trail connection.

Council Member Grossklaus asked if the residents along the backside of the property would be notified about the changes. City Engineer Levitt stated that a neighborhood meeting was held last fall to discuss the proposal. She stated that Staff plans to hold another neighborhood meeting just prior to the start of construction to review the changes and additions with the residents.

MOTION BY BAILEY, SECOND BY BIGHAM, TO ADOPT **RESOLUTION NO. 06-016** AWARDED BID FOR THE HIGHLANDS POND GRADING PROJECT TO DANNER, INC. IN THE AMOUNT OF \$228,550.00. MOTION CARRIED 5-0.

UNFINISHED AND NEW BUSINESS

- A. Consider Approval of the City of Cottage Grove Water Supply and Distribution Plan and Adopt the Proposed Emergency Preparedness and Conservation Plan.

Mark Wallace, Registered Engineer, and Harry Taylor, Public Works Supervisor, were present to answer questions.

City Engineer Levitt stated that the last Water Supply and Distribution Plan was completed in 1995 and since that time development patterns and land uses have changed. She explained

that the changes directly impact the projected future population water needs and in readiness to address the changes Council authorized an update of the City's water supply and distribution plan on May 4, 2005. She provided Council with an overview of the comprehensive Water Supply and Distribution Plan noting that it addresses both the near-term and ultimate needs of the City of Cottage Grove. She stated that the City of Cottage Grove has experienced steady growth over the last ten years and reviewed the existing facilities with Council. She explained that in order to move forward with the design of the new system Staff reviewed the service populations and did an overlay of the land use in the East Ravine. She further explained that this was done to help develop population projections. She stated that they also reviewed the Grey Cloud Island area and included a small area of Woodbury and Denmark Township because the City has the raw water supply and ability to provide the service, but it is up to our neighbors to decide whether they want to utilize the system or not.

Mark Wallace, Engineer, explained that the purpose of the report is to help determine what trunk waters are required to service the City and when they should be built. He provided Council with an overview of the process they used to determine when the facilities should be built noting that the primary factor is based on water use, which is tied to the weather; site acquisition and the development process. He stated that in this study they took a forward look to decide what would be required for treatment noting that the City of Cottage Grove would not have to do much in the way of treatment as their water quality is quite good.

Mr. Wallace stated that they also took a look beyond through 'what if' scenarios that have been included in the report for Council review. He stated that the final piece addresses how the City would pay for the facilities, which is part of the Capital Improvement Plan. He noted that any development that comes in would still have to build their own pipe system because this is only the trunk and well system.

Mr. Wallace stated that currently, they have three sources of revenue: lateral benefit for developments; area charges levied to the developer as part of the development process; and the connection charge, which would have to be determined. He stated that this report is the first cut at area and development charges noting that they would recommend further study to determine the assessment process and amounts.

Mayor Shiely asked if there would be any financial benefit to the City if they were to allow neighboring Cities to utilize the system.

Council Member Rice asked what the range would be for the stats. Mr. Wallace explained that 50 to 80 bpi is most desirable.

Council Member Rice noted that the water pressure is quite low near the Englewood Tower area and asked for clarification as to why it would be so low. Mr. Wallace explained that the water pressure is lower because the tower is located at the highest point and the homes are located at a lower elevation, which impacts the water pressure.

Council Member Bailey stated that he is aware of discussions around the need for two to

three water treatment facilities adding that he does not see any of this included in the Capital Improvement Plan.

City Engineer Levitt explained that the reason it is not included is because they do not know what would trigger the need and at what period of time that need might arise. She further explained that the reason for the study is to identify what the needs might be and what would trigger those needs.

Mr. Wallace stated that the report includes an analysis that would help them determine where the next set of wells would be located. He indicated that overall it would be less expensive to build one big treatment plan than several smaller ones noting that it was found that as the system and needs grow it would be less expensive to have a water treatment plant behind the fire station and a plant located in the southern portion of the City at later time. He stated that as far as when the City would actually need a treatment facility would depend on two sets of standards: the USDA requirements in addition to a secondary set of standards that is based on the aesthetic qualities of the water. He explained that ground water sources are typically hard and high in iron and manganese and is more cost effective to soften the water from the home.

Council Member Bigham asked if this would be crossed checked with the Comprehensive Plan and the East Ravine Master Plan.

City Engineer Levitt explained that they used actual data that was created for the East Ravine for this plan noting that the two plans do overlap.

MOTION BY BIGHAM, SECOND BY BAILEY, TO ADOPT **RESOLUTION NO. 06-017**, APPROVING THE CITY OF COTTAGE GROVE WATER SUPPLY AND DISTRIBUTION PLAN. MOTION CARRIED 5-0.

MOTION BY BAILEY, SECOND BY BIGHAM, TO APPROVE AND ADOPT THE PROPOSED EMERGENCY PREPAREDNESS AND CONSERVATION PLAN. MOTION CARRIED 5-0.

B. Consider Approving a Resolution Amending the 2006 Pay Plan for Non-Represented Employees.

Finance and Administrative Services Director Hedberg stated that the 2006 Pay Plan for Non-Represented Employees was adopted at the December 21, 2005 City Council meeting adding that during the budget discussions Staff noted that future position reclassifications would be brought to Council for future consideration. He explained that at this time Staff is requesting that the Council approve the changes to the 2006 pay plan as contemplated during the budget discussions. He explained that the changes include a pay adjustment for the inclusion of the car allowance in annual pay for one position class and a reclassification that would involve seven individual positions to reflect the duties and responsibilities of the positions.

Finance and Administrative Services Director Hedberg explained that the past practice of the City has been to set the top pay levels to approximately 97-percent of the Stanton Average for Cities in the population range of 20,000 to 40,000. He noted that while not every position is paid at 97-percent, if a position falls below 97-percent a market value adjustment is then considered. He stated that the recommended changes strive to achieve this goal and include adjustments to closely align with policies and maintain internal and external comparisons.

Finance and Administrative Services Director Hedberg stated that many of the metro areas report their salaries in a survey that is bound and made available to all Cities to use as a comparison. He stated that the changes would create a \$13,000.00 budgetary impact, which was included in the Council budget discussions. He stated that there are also two changes within the resolution: The effective date for inclusion is January 1, 2006 and those affected would receive retro-pay back to January 1, 2006; and an error in the City Engineer position has been corrected, it originally shows the position placed at Step C and it should be Step D. He stated that these corrections have been made and are included for Council review.

MOTION BY BIGHAM, SECOND BY GROSSKLAUS, TO ADOPT **RESOLUTION NO. 06-018** AMENDING THE 2006 PAY PLAN FOR NON-REPRESENTED EMPLOYEES INCLUDING RETRO RATE TO JANUARY 1ST AND CORRECTION TO CITY ENGINEER. MOTION CARRIED 5-0.

RESPONSE TO PREVIOUSLY RAISED COUNCIL COMMENTS AND REQUESTS

NONE

COUNCIL COMMENTS AND REQUESTS

NONE

PAY BILLS

MOTION BY BIGHAM, SECONDED BY GROSSKLAUS, TO APPROVE PAYMENT OF CHECK NUMBERS 143520 THROUGH 143701 TOTALING \$557,117.14. (CHECKS 143520 – 143547 IN THE AMOUNT OF \$77,207.71 ISSUED PRIOR TO COUNCIL APPROVAL.) MOTION CARRIED 5-0.

WORKSHOP SESSION – OPEN

NONE

Mayor Shiely called a 5-minute break at 8:55 p.m.

Mayor Shiely called the meeting back to order at 9:05 p.m.

Present: Mayor Sandy Shiely
Council Member Myron Bailey

Council Member Karla Bigham
Council Member Mark Grossklaus
Council Member Pat Rice

Also Present: Ryan Schroeder, City Administrator
Ron Hedberg, Finance and Administrative Services Director
Howard Blin, Community Development Director
Jennifer Levitt, City Engineer
Michael Zurbey, Acting Public Safety Director
Les Burshten, Public Works Director
Corrine Thomson, City Attorney

WORKSHOP SESSION – CLOSED

A. City Administrator Schroeder Review.

ADJOURNMENT

MOTION BY BAILEY, SECONDED BY RICE, TO ADJOURN THE MEETING AT 10:00 P.M.
MOTION CARRIED 5-0.

Respectfully submitted,

Bonita Sullivan
TimeSaver Off Site Secretarial, Inc.