

REGULAR MEETING COTTAGE GROVE CITY COUNCIL

December 19, 2007

OPEN FORUM – 7:15 p.m.

Open forum provides a person an opportunity to inform the Council of a problem or to request information related to City business not scheduled for Council action and on the Agenda.

Present: Mayor Sandy Shiely
Council Member Myron Bailey
Council Member Mark Grossklaus
Council Member Fred Luden
Council Member Pat Rice

Also Present: Ryan Schroeder, City Administrator
Howard Blin, Community Development Director
Les Burshten, Public Works Director
Ron Hedberg, Finance and Administrative Services Director
Jennifer Levitt, City Engineer
Corrine Heine, City Attorney
Craig Woolery, Public Safety Director

Not Present: None.

Mayor Shiely opened the Open Forum at 7:15 p.m.

There being no speakers, Mayor Shiely closed the Open Forum at 7:15 p.m.

CALL TO ORDER

The City Council of the City of Cottage Grove, Washington County, Minnesota, held a regular meeting on Wednesday, December 19, 2007, at the Cottage Grove City Hall, 7516 80th Street South. Mayor Shiely called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Mayor Sandy Shiely
Council Member Myron Bailey
Council Member Mark Grossklaus
Council Member Fred Luden
Council Member Pat Rice

Also Present: Ryan Schroeder, City Administrator
Howard Blin, Community Development Director
Les Burshten, Public Works Director
Ron Hedberg, Finance and Administrative Services Director
Jennifer Levitt, City Engineer
Corrine Heine, City Attorney
Craig Woolery, Public Safety Director

Not Present: None.

ADOPTION OF AGENDA

MOTION BY BAILEY, SECONDED BY RICE, TO APPROVE THE AGENDA AS SUBMITTED.

MOTION CARRIED 5-0.

PRESENTATIONS

None.

APPROVAL OF MINUTES

A. October 17, 2007, Regular Meeting

Mayor Shiely stated that the minutes stood approved as submitted.

CONSENT CALENDAR

Council Member Rice pulled Item H to thank the Cottage Grove Crime Prevention Board for the \$2,000 donation to the Public Safety Department's Police Division K9 Program.

Mayor Shiely pulled Item Q to comment on the excellent job that F. Joseph Taylor has done for the City regarding prosecution services. The normal three-year contract has been reduced to two because of the upcoming transfer of court services to Stillwater, which is expected to have a detrimental impact on the City.

MOTION BY GROSSKLAUS, SECONDED BY LUDEN, TO:

- A. ACCEPT AND PLACE ON FILE THE FOLLOWING MINUTES:
 - I. HUMAN SERVICES/HUMAN RIGHTS COMMISSION MEETING MINUTES FROM AUGUST THROUGH OCTOBER 2007.
- B. AUTHORIZE RENEWAL OF LIQUOR LICENSES FOR 2008 TO THE FOLLOWING BUSINESSES: AMERICAN MOTORSPORTS BAR & GRILL, APPLEBEE'S NEIGHBORHOOD BAR & GRILL, BOONDOCKS BAR & GRILL, CEDARHURST, CUB FOODS, DENNIS BROTHERS LIQUOR, G-WILL LIQUORS, LAS

MARGARITAS, MGM WINE & SPIRITS, MISSISSIPPI DUNES GOLF LINKS, RAINBOW FOODS, RIVER OAKS GOLF COURSE, RUBY TUESDAY, SHAMROCK LIQUORS, SUPERAMERICA #4183, TOP TEN WINE & SPIRITS, VFW POST #8752, AND YOCUM'S HOLIDAY #3870.

- C. ADOPT **RESOLUTION NO. 07-229** AWARDING THE CONTRACT TO DETAIL ELECTRIC FOR THE WELL NO. 2 ELECTRICAL UPGRADE IN THE AMOUNT OF \$39,225.00.
- D. ADOPT **RESOLUTION NO. 07-230** ACCEPTING THE FUNDING FROM THE OPERA PROGRAM IN THE AMOUNT OF \$10,000.00 AND PROVIDE FINANCIAL REIMBURSEMENT OF \$10,000.00 TO MR. JAY JOHNSON FOR THE PURCHASE AND OWNERSHIP OF THE MINI-PAVER.
- E. ADOPT **RESOLUTION NO. 07-231** APPROVING THE MASTER PARTNERSHIP CONTRACT BETWEEN THE STATE OF MINNESOTA AND THE CITY OF COTTAGE GROVE, AND CONSIDER APPROVING THE WORK ORDER UNDER THE MASTER PARTNERSHIP CONTRACT.
- F. REVIEW AND ADOPT THE CITY STREET LIGHTING POLICY.
- G. APPROVE THE BONESTROO, SEH, AND WSB 2008 RATE SCHEDULE FOR MUNICIPAL SERVICES.
- H. ADOPT **RESOLUTION NO. 07-232** ACCEPTING THE DONATION OF \$2,000.00 FROM THE COTTAGE GROVE CRIME PREVENTION BOARD TO THE PUBLIC SAFETY DEPARTMENT, POLICE DIVISION K9 PROGRAM.
- I. PASS **ORDINANCE NO. 835** AMENDING THE CITY FEE TABLE TO ADD WATER WORKS, SANITARY SEWER, AND STORMWATER FACILITIES FEES FOR THE EAST RAVINE NEIGHBORHOOD 1 AREA. THESE REVISED FEES REFLECT INCREASES IN CONSTRUCTION COSTS OVER THE PAST YEAR.
- J. 1) APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE ARMY CORPS OF ENGINEERS TO PREPARE A JOINT ENVIRONMENTAL IMPACT STATEMENT FOR THE PROPOSED NELSON MINE EXPANSION PROJECT; AND 2) APPROVE A PAYMENT AND REIMBURSEMENT AGREEMENT WITH AGGREGATE INDUSTRIES TO MAKE PAYMENTS TO THE CITY IN ADVANCE OF STAFF ADMINISTRATIVE COSTS AND PLANNING AND ENGINEERING CONSULTANT SERVICES FOR THE PREPARATION OF AN ENVIRONMENTAL ASSESSMENT WORKSHEET AND ENVIRONMENTAL IMPACT STATEMENT.
- K. APPROVE CHANGE ORDER #2 FOR DEDUCTION OF COLORED CONCRETE FOR THE RETAINING WALLS AND THE INSTALLATION OF A 15" RCP PIPE APRON, ADDITIONAL TRAFFIC CONTROL, AND CHANGES OF PAVEMENT MARKING MESSAGES FOR THE JAMAICA AVENUE ROUNDABOUT PROJECT.
- L. ADOPT **RESOLUTION NO. 07-233** APPROVING FINAL PAYMENT IN THE AMOUNT OF \$65,429.72 TO RYAN CONTRACTING CO. FOR THE CP RAIL EXPANSION – HEMMINGWAY AVENUE.
- M. ADOPT **RESOLUTION NO. 07-234** APPROVING FINAL PAYMENT IN THE AMOUNT OF \$2,851.79 TO RYAN CONTRACTING CO. FOR THE PINE ARBOR 3RD ADDITION.
- N. ADOPT **RESOLUTION NO. 07-235** APPROVING FINAL PAYMENT IN THE AMOUNT OF \$33,512.82 TO RYAN CONTRACTING CO. FOR THE PINECLIFF 2ND ADDITION.

- O. ADOPT **RESOLUTION NO. 07-236** APPROVING FINAL PAYMENT IN THE AMOUNT OF \$17,865.84 TO RYAN CONTRACTING CO. FOR THE 97TH STREET EXTENSION PROJECT.
- P. APPROVE THE 2008 TRAVEL AND TRAINING PLANS.
- Q. APPROVE THE 2008 – 2009 PROSECUTION SERVICES CONTRACT WITH F. JOSEPH TAYLOR, P.A.
- R. APPROVE THE AMBULANCE BILLING CONTRACT WITH EXPERT T. BILLING, INC. FOR 2008 – 2009.
- S. ADOPT **RESOLUTION NO. 07-237** TO CERTIFY DELINQUENT UTILITY BILLS TO THE PROPERTY TAX ROLLS FOR PAY 2008.
- T. APPROVE THE 2008 EMERGENCY MEDICAL SERVICES CONTRACT BETWEEN THE CITY OF COTTAGE GROVE AND GREY CLOUD ISLAND TOWNSHIP AND AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE CONTRACT.
- U. RECEIVE INFORMATION REGARDING SPECIAL ASSESSMENT INTEREST RATE.

MOTION CARRIED 5-0.

RESPONSE TO PREVIOUSLY RAISED OPEN FORUM ISSUES

None.

PUBLIC HEARINGS

None.

BID AWARDS

None.

UNFINISHED AND NEW BUSINESS

- A. Review the City Council meeting schedule for 2008.

MOTION BY BAILEY, SECONDED BY RICE, TO APPROVE THE 2008 CITY COUNCIL MEETING SCHEDULE AS FOLLOWS: 1) AMEND THE 2008 REGULAR CITY COUNCIL MEETING SCHEDULE BY A) CANCELLING THE AUGUST 6 AND AUGUST 20 MEETINGS AND B) SCHEDULING A REGULAR MEETING FOR AUGUST 13; AND 2) SCHEDULE BUDGET WORKSHOP SESSIONS FOR JULY 30, AUGUST 6, AND AUGUST 20 (IF NEEDED).

MOTION CARRIED 5-0.

- B. Consider adopting resolutions adopting the 2008 operating budget and the 2007 tax levy collectible in 2008 for the City of Cottage Grove.

The Finance and Administrative Services Director reported that the Truth in Taxation PowerPoint slides are available on cable for anyone interested. 2008 revenues are \$26,086 and expenditures \$26,598, with funding overages covered by reserves. The largest expenditure is employee services, a \$400,000 increase over the previous year, and the largest revenues are property taxes and sales. The 2008 property tax levy, to support the general fund and others, is \$12,184,000, a 3% increase over 2007. 60% of properties within Cottage Grove will either experience a 0% increase or reduction in taxable market values (average home is \$220,000), with the remainder experiencing a 0.3% increase. If utility fees are added, 2008 taxes and fees will be \$99.78, a 0.9% increase over 2007.

Council Member Rice requested and received an update regarding the Grey Cloud Bridge.

MOTION BY RICE, SECONDED BY MAYOR SHIELY, TO ADOPT RESOLUTION NO. 07-238 ADOPTING THE 2008 OPERATING BUDGET.

MOTION CARRIED 5-0.

MOTION BY GROSSKLAUS, SECONDED BY LUDEN, TO ADOPT RESOLUTION NO. 07-239 ADOPTING THE 2007 TAX LEVY COLLECTIBLE IN 2008 FOR THE CITY OF COTTAGE GROVE.

MOTION CARRIED 5-0.

Mayor Shiely thanked staff for their work.

RESPONSE TO PREVIOUSLY RAISED COUNCIL COMMENTS AND REQUESTS

None.

COUNCIL COMMENTS AND REQUESTS

Mayor Shiely commented that the Holiday Train was a huge success, with contributions to Second Harvest exceeding the \$30,000 goal by \$8,000, and City historical playing cards were given by an anonymous donor to the CP train crew.

She reported that further education is needed for drivers utilizing the new roundabout, specifically noting that cars within the roundabout have right of way no matter where another incoming car comes from. The Public Safety Director said there has been expressed concern about yielding and he plans to put some squads in the area to help with education.

Mayor Shiely, on behalf of Council and staff, wished the viewing audience a wonderful holiday as well as peace, prosperity, and happiness in the coming year. She extended an invitation for those interested to join Council and staff after the evening's meeting for a get-together at Ruby Tuesday.

PAY BILLS

MOTION BY BAILEY, SECONDED BY RICE, TO APPROVE PAYMENT OF CHECK NUMBERS 153118 TO 153305 IN THE AMOUNT OF \$1,551,170.82.

MOTION CARRIED 5-0.

WORKSHOP SESSION – OPEN

None.

WORKSHOP SESSION – CLOSED

None.

ADJOURNMENT

MOTION BY BAILEY, SECONDED BY GROSSKLAUS, TO ADJOURN THE MEETING AT 7:49 P.M.

MOTION CARRIED 5-0.

Respectfully submitted,

Mary Heintz
TimeSaver Off Site Secretarial, Inc.