

REGULAR MEETING COTTAGE GROVE CITY COUNCIL

March 5, 2008

OPEN FORUM – 7:15 p.m.

Open forum provides a person an opportunity to inform the Council of a problem or to request information related to City business not scheduled for Council action and on the Agenda.

Present: Mayor Sandy Shiely
Council Member Myron Bailey
Council Member Mark Grossklaus
Council Member Fred Luden
Council Member Pat Rice

Also Present: Ryan Schroeder, City Administrator
Howard Blin, Community Development Director
Ron Hedberg, Finance and Administrative Services Director
Corrine Heine, City Attorney
Jennifer Levitt, City Engineer
Craig Woolery, Public Safety Director

Not Present: None.

Mayor Shiely opened the Open Forum at 7:15 p.m.

Beverly Gross, 11040 70th South, Cottage Grove, addressed the Council to comment on the 26 cars recently vandalized at the Cottage Grove Park and Ride and stated that there are no buses running between 8 a.m. and 4 p.m. and there should be no traffic in the lot. She said the site belongs to MTC but wonders what the City will do to enforce safety at the site, especially in view of the promotion for light rail.

Mayor Shiely responded by stating that she had received several emails about the vandalism and was glad that Ms. Gross had brought the subject up in Open Forum. She then invited the Public Safety Director to respond, given that many people are concerned about the situation. He expressed sympathy for what happened and provided an update and reported that there are no known suspects but there is a \$500 reward posted to help find them. A March 11 meeting is planned for MTC riders to share ideas and concerns and the City is working to reach a resolution.

There being no additional speakers, Mayor Shiely closed the Open Forum at 7:15 p.m.

CALL TO ORDER

The City Council of the City of Cottage Grove, Washington County, Minnesota, held a regular meeting on Wednesday, March 5, 2008, at the Cottage Grove City Hall, 7516 80th Street South. Mayor Shiely called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Mayor Sandy Shiely
Council Member Myron Bailey
Council Member Mark Grossklaus
Council Member Fred Luden
Council Member Pat Rice

Also Present: Ryan Schroeder, City Administrator
Howard Blin, Community Development Director
Les Burshten, Public Works Director
Ron Hedberg, Finance and Administrative Services Director
Corrine Heine, City Attorney
Jennifer Levitt, City Engineer
Craig Woolery, Public Safety Director

Not Present: None.

ADOPTION OF AGENDA

Mayor Shiely reported that there would be an additional item added to the Consent Agenda, identified as 4.P. "Reject all bids received for aluminum entrances, windows and glazing for the Ice Arena expansion project and adopt a resolution establishing an April 8, 2008, bid date."

MOTION BY RICE, SECONDED BY BAILEY, TO APPROVE THE AGENDA AS AMENDED.

MOTION CARRIED 5-0.

PRESENTATIONS

None.

APPROVAL OF MINUTES

C. February 6, 2008, Regular Meeting

Mayor Shiely stated that the minutes stood approved as submitted.

CONSENT CALENDAR

Mayor Shiely pulled Item J to acknowledge Richard Remackel as the newest member of the Economic Development Authority, replacing Jim Wolcott, whose resignation is on the Consent Agenda for acceptance.

Council Member Bailey pulled Item L to acknowledge and thank Ice Arena hockey puck donations from Barb and Carmen Heller, Mike and Gretchen Heinen, Justin Forsythe, Jolie and John Boiche, Jim Donlin, Denise Kapler, and Kari Doffing.

MOTION BY LUDEN, SECONDED BY GROSSKLAUS, TO:

- A. ACCEPT AND PLACE ON FILE THE FOLLOWING MINUTES:
 - I. ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES FROM NOVEMBER AND DECEMBER 2007.
- B. AUTHORIZE THE PURCHASE OF MOTOROLA 800 MHZ RADIOS FROM ANCOM COMMUNICATIONS, INC. IN THE AMOUNT OF \$108,309.82 FOR THE POLICE DIVISION.
- C. APPROVE THE EXTENSION OF THE PILOT ANNUAL LEAVE DONATION PROGRAM POLICY UNTIL DECEMBER 31, 2009.
- D. APPROVE CHANGE ORDER #1 FOR INSTALLING A FEED POINT FOR STREET LIGHTING ON THE EVERWOOD ADDITION PROJECT.
- E. ADOPT **RESOLUTION NO. 08-036** APPROVING FINAL PAYMENT IN THE AMOUNT OF \$42,851.05 TO NODLAND CONSTRUCTION FOR THE EVERWOOD ADDITION.
- F. APPROVE THE QUOTE FOR THE 2008 STREET SWEEPING PROJECT FROM PEARSON BROTHERS IN THE AMOUNT OF \$74.00 PER HOUR FOR CITY-WIDE STREET SWEEPING.
- G. AWARD THE 2008 STREET STRIPING PROJECT TO AAA STRIPING IN THE AMOUNT OF \$28,868.50.
- H. AWARD THE 2008 CRACK SEALING PROJECT TO NORTHWEST ASPHALT MAINTENANCE IN THE AMOUNT OF \$23,450.00.
- I. AWARD THE 2008 MICRO SURFACING PROJECT TO GOPHER STATE SEALCOAT IN THE AMOUNT OF \$49,833.00.
- J. 1) ACCEPT THE RESIGNATION OF JIM WOLCOTT FROM THE ECONOMIC DEVELOPMENT AUTHORITY AND THANK HIM FOR HIS YEARS OF SERVICE; AND 2) APPROVE THE APPOINTMENT OF RICHARD REMACKEL TO THE ECONOMIC DEVELOPMENT AUTHORITY TO FILL THE VACANT POSITION, WHICH EXPIRES DECEMBER 31, 2008, AND IS SUBJECT TO RE-APPOINTMENT.
- K. APPROVE THE APPOINTMENT OF CHRISTOPHER LETHGO TO THE PUBLIC WORKS COMMISSION TO FILL A VACANT SEAT EXPIRING FEBRUARY 28, 2009.
- L. ADOPT **RESOLUTION NO. 08-037** ACCEPTING DONATIONS TOTALING \$1,400.00 FOR THE ICE ARENA EXPANSION PROJECT.
- M. ADOPT **RESOLUTION NO. 08-038** ABATING A SPECIAL ASSESSMENT ON PARCEL 04.027.21.31.0012 LOCATED AT 8414 66TH STREET SOUTH.
- N. AWARD THE DEEP WELL NO. 10 SCHEDULE MAINTENANCE PROCEDURE PROJECT TO KEYS WELL DRILLING IN THE AMOUNT OF \$26,740.00.

- O. AUTHORIZE THE EMERGENCY REPAIR OF WELL NO. 5 BY KEYS WELL DRILLING COMPANY IN THE AMOUNT OF \$45,632.00.
- P. REJECT ALL BIDS RECEIVED FOR ALUMINUM ENTRANCES, WINDOWS AND GLAZING FOR THE ICE ARENA EXPANSION PROJECT AND ADOPT **RESOLUTION NO. 08-039** ESTABLISHING AN APRIL 8, 2008, BID DATE FOR THE ALUMINUM ENTRANCES, WINDOWS AND GLAZING FOR THE ICE ARENA EXPANSION PROJECT.

MOTION CARRIED 5-0.

PUBLIC HEARINGS

None.

BID AWARDS

- A. Consider awarding the contract for Bid Division No. 5 to Speck-Tacular Companies, Inc. in the amount of \$235,000.00, Bid Division No. 6 to Molin Concrete Products in the amount of \$299,069.00, Bid Division No. 7 to Kelleher Construction, Inc. in the amount of \$548,492.00, Bid Division No. 8 to Northern Lights Steel Fabrication, Inc. in the amount of \$245,700.00, and bid Division No. 22 to Schindler Elevator corporation in the amount of \$42,288.00.

MOTION BY RICE, SECONDED BY BAILEY, TO ADOPT **RESOLUTION NO. 08-040** AWARDING THE CONTRACT FOR BID DIVISION NO. 5 TO SPECK-TACULAR COMPANIES, INC. IN THE AMOUNT OF \$235,000.00; **RESOLUTION NO. 08-041** AWARDING BID DIVISION NO. 6 TO MOLIN CONCRETE PRODUCTS IN THE AMOUNT OF \$299,069.00; **RESOLUTION NO. 08-042** AWARDING BID DIVISION NO. 7 TO KELLEHER CONSTRUCTION, INC. IN THE AMOUNT OF \$548,492.00; **RESOLUTION NO. 08-043** AWARDING BID DIVISION NO. 8 TO NORTHERN LIGHTS STEEL FABRICATION, INC. IN THE AMOUNT OF \$245,700.00; AND **RESOLUTION NO. 08-044** AWARDING BID DIVISION NO. 22 TO SCHINDLER ELEVATOR CORPORATION IN THE AMOUNT OF \$42,288.00.

MOTION CARRIED 4-1 (MAYOR SHIELY)

RESPONSE TO PREVIOUSLY RAISED OPEN FORUM ISSUES

None.

UNFINISHED AND NEW BUSINESS

- A. Consider setting a Council Goals Workshop session.

It was Council consensus that the Council Goals Workshop session will be held at 6 p.m. on March 12, 2008, to review goals from the previous year and determine if there is need to

change, add, and/or remove some goals.

The City Administrator asked if Council requested any additional materials to those already received, and Council Member Rice requested the forecasting budget.

RESPONSE TO PREVIOUSLY RAISED COUNCIL COMMENTS AND REQUESTS

None.

COUNCIL COMMENTS AND REQUESTS

Mayor Shiely stated and stressed that those residents who are unhappy with their property value assessments have an opportunity to express their concerns to the government body that can respond to them and should plan to attend the Washington County open meeting on April 10, 5-7 p.m., at Cottage Grove City Hall.

She provided an update regarding the previous evening's meeting at All Saints Church. The Department of Public Health's health-based value for PFBA in drinking water has been determined to be 7 ppb, which is greater than Cottage Grove's concentration of 1.5 ppb found in its municipal wells; this means that residents can drink the water for a lifetime (including fetuses, young children, and older people) with no adverse health effects. She said that does not mean that the City will not continue to push for the mitigation process that is being undertaken to totally remove PFC's from water, and this part will involve working with the Minnesota Pollution Control Agency at the Woodbury site. Mayor Shiely commented that attendance was good—estimated to include 60 residents—and comments were valuable. Additional information can be obtained on the websites for Cottage Grove and the Minnesota Department of Health, and the Minnesota Pollution Control is planning a public meeting in April, with a specific date to be determined.

PAY BILLS

MOTION BY GROSSKLAUS, SECONDED BY RICE, TO APPROVE PAYMENT OF CHECK NUMBERS 154086 TO 154241 IN THE AMOUNT OF \$395,880.67.

MOTION CARRIED 5-0.

WORKSHOP SESSION – OPEN

None.

WORKSHOP SESSION – CLOSED

A. City Administrator Performance Evaluation.

Mayor Shiely reported that a Closed Session would be held following the Council Meeting to evaluate the City Administrator's performance and that she would provide a summary of the

review for public information. The meeting adjourned to the Closed Session at 7:50 p.m.

ADJOURNMENT

MOTION BY GROSSKLAUS, SECONDED BY BAILEY, TO ADJOURN THE MEETING AT 8:30 P.M.

MOTION CARRIED 5-0.

Respectfully submitted,

Mary Heintz
TimeSaver Off Site Secretarial, Inc.