

**City of Cottage Grove
Parks, Recreation & Natural Resources Commission
February 14, 2005**

Pursuant to due call and notice thereof, a regular meeting of the Parks, Recreation, and Natural Resources Commission was duly held at City Hall, 7516 – 80th Street South, Cottage Grove, Minnesota, on the 14th day of February 2005.

Chair Steve Morse called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Steve Morse, Allan Dubois, Bob Davy

MEMBERS ABSENT: Tim Sirianni

OTHERS PRESENT: Senior Planner John Burbank
Council Member Karla Bigham
Ice Arena/Park & Recreation Manager Zac Dockter
Recreation Supervisor, Jason West

RESIGNATION NOTIFICATIONS

Burbank submitted Eddy Wuorenma's memo of resignation and also informed the Commission that staff is actively pursuing new members from a potential list of applicants.

APPROVAL OF AGENDA

Agenda approved as presented.

APPROVAL OF MINUTES

December 13, 2004 and January 10, 2005 minutes were approved as mailed.

OPEN FORUM

None

COUNCIL COMMENTS

Council Member Bigham explained that Council approved a DNR Grant from staff to apply for the construction of trails at the February 2, 2005, City Council meeting.

OLD BUSINESS

None

NEW BUSINESS

A. Planning Case PP05-011 – Prairie Oaks Addition – Riemann

Burbank reviewed the case from applicant Ronald Riemann Sr. The request was for a preliminary plat for Prairie Oaks to create three buildable parcels from two existing lots of record. The lots are off of Hadley near the Highlands Hills area. This is also adjoining the open space area through the Highland Hills neighborhood and the trail space. This is an information presentation only.

B. Planning Case PP05-013 – Pinecroft Addition – US Home Corp.

Burbank reviewed a proposed request from applicant US Home Corporation requesting a preliminary plat for Pinecroft Second addition which would consist of 118 lots for single family homes and 5 outlots. Burbank stated this was the addition that was discussed over several Commission meetings and noted the park and open space area that the Commission discussed and how most of the requests have been addressed. There is a trail and open space cutting through the area linking the East Ravine and the current trail way system and also the potential for a small park in that area.

PARK MASTER PLANNING WORKSHOP

A. Park Facility Study Information Session II

Craig Ingraham presented his preliminary draft findings and recommendations. A general discussion was held on the draft and recommendations. The main concern voiced by the Commission was that more data and substance be provided in the report so that there is information in detail backing up the recommendations as opposed to just providing the recommendations with no resource. The future steps and meetings were also discussed and agreed upon by the Commission and Ingraham and Associates.

B. East Ravine Update – Park and Open Space Details

Burbank briefly reviewed the East Ravine Park and Open Space detailed plan and also mentioned that there's been some designation as far as community parks. This would include what should be in a community park such as acreage in the East Ravine so when we start building the parks we have a guideline.

C. Recreation Equipment Purchases 2005

Dockter reviewed quotes submitted from St. Croix Recreation and Weber Recreational Design, Inc. for playground equipment at Belden and Hardwood Parks and a picnic shelter at Hardwood Park. Staff recommended purchasing Belden and Hardwood Parks' Playground equipment from Weber Recreational Design, Inc. and purchasing the Hardwood Park shelter from St. Croix Recreation. The Commission agreed.

TRAIL WAY PLAN

A. Trail Way Facility Improvement Locations and Details

Jason wanted to explain to the Commission that he is working on providing and placing kiosks which will improve the Community's knowledge of our trail system so that people will know where links are and where they can travel by recreational trails and sidewalks. He has also pinpointed quality spots for benches so people can have good resting points or places to sit where they can take in good nature views. The map of the locations of the kiosks and benches was reviewed after the meeting by the Commission. The general consensus was agreement with the areas.

B. 2005 Trail Way Grant Applications

Dockter simply informed the Commission of the DNR local trail connections program application that he applied for. He explained the City is hoping to get \$25,000 towards the construction of the Woodridge Trail Loop through this grant.

REPORTS

A. Golf Division

No comments.

B. Ice Arena Division

No comments.

C. Parks Division

No comments.

D. Recreation Programming Division

No comments.

E. Planning Commission

No comments.

F. Historic Preservation

No comments.

G. Council Agendas

No comments.

H. Monday News

No comments.

I. CGAA

No comments.

PARK PLANNING/MANAGEMENT EDUCATION MATERIALS

This includes items of interest that are going on in other communities and items to help Commissioners become better members.

None

COMMISSION COMMENTS

Allan complimented new trail linkage to the Ravine Park and wants to see what the options are of grooming ski trails on the City and/or County trails.

STAFF COMMENTS

None

ADJOURNMENT

Motion made by Bob Davy to adjourn, seconded by Allan Dubois. Motion to adjourn carried at 8:28 p.m.