

**City of Cottage Grove  
Parks, Recreation & Natural Resources Commission  
June 12, 2006**

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Pursuant to due call and notice thereof, a regular meeting of the Parks, Recreation, and Natural Resources Commission was duly held at Cottage Grove City Hall, 7516 80<sup>th</sup> St. South, Cottage Grove, Minnesota, on the 12th day of June, 2006.

**ROLL CALL**

Vice Chair Paul Poncin called the meeting to order at 7:00 p.m.

**MEMBERS PRESENT:** Bob Davy, Keith Kleinsasser, Paul Poncin, Ryan Simmers, Sheri Yaritz, Bill Halluzak

**MEMBERS ABSENT:** Bob Davy,

**OTHERS PRESENT:** John M. Burbank, Senior Planner  
Zac Dockter, Ice Arena/Park & Recreation Manager  
Karla Bigham, City Council Liaison

**APPROVAL OF AGENDA**

Agenda approved as presented.

**APPROVAL OF MINUTES**

Motion by Ryan Simmers to approve the May 8, 2006 minutes as mailed, seconded by Keith Kleinsasser. Motion carried.

**OPEN FORUM**

None

**OLD BUSINESS**

**A. Cottage Grove Recreation Programs Presentation**

Mark Schneider gave a presentation of the summer youth, teen and adult recreation programs offered by the Cottage Grove Recreation Department this year. Jill Dornfeld, Recreation Program Assistant gave a presentation on the Parkside Recreation Program.

**B. Hidden Valley Fishing Pond – Event Report (verbal)**

There was a verbal report from Zac Dockter on the success of the event.

**C. Park Naming Policy**

Dockter submitted the naming policy to the Commission members and discussed that at the last meeting the Commission had a desire to insert gardens into that naming policy, but after further review Dockter recommended the term gardens not be used since the word park facility is in the Park Naming Policy and that should cover all facets of the park system. Paul Poncin requested that additional verbiage be added for the minimum requirements for plaques. Dockter said he will come up with some language on that and submit it at the next Commission meeting.

**D. District 833 Field Re-Configuration**

Zac Dockter presented the desired plan that the City and the school district came up with although that plan is still subject to change based on parking needs and funding requirements for the school district. Keith Kleinsasser and Bill Haluzak recommended additional parking at the Ice Arena based on past experiences.

**E. Trailway Master Plan**

Burbank reviewed the Master Plan and he is looking to pull this all together and make it a working document over the next two to three months. He hopes this will be a tool to give developers the expectations of Cottage Grove residents in constructing trailways.

**F. 2007 Budget**

Dockter reviewed the Capital Improvements slated for General Fund expenditures for park items and also for Part Trust Fund expenditures in 2007.

**NEW BUSINESS**

**A. Prohibited Acts**

Dockter reviewed a memo that requested the addition of prohibiting air rifles or any weapons to use in the park system, but later found that verbiage was already contained in an earlier section of the City code.

**B. Public Property Encroachment**

Dockter gave a presentation on the problems and potential solutions for public property encroachment and also mentioned that the same presentation was given to the City Council.

## REPORTS

**A. Golf Division**

No comments.

**B. Ice Arena Division**

No comments.

**C. Parks Division**

No comments.

**D. Recreation Programming Division**

No comments.

**E. Planning Commission**

No comments.

**F. Historic Preservation**

No comments.

**G. Council Agendas**

No comments.

**H. Monday News**

No comments.

**I. CGAA**

No comments.

## PARK PLANNING/MANAGEMENT EDUCATION MATERIALS

None

## COMMISSION COMMENTS

None

### **COUNCIL COMMENTS**

Karla Bigham mentioned that the City Council is getting involved into the budget process at this time of year. Also that several items of park maintenance equipment were recently purchased including a garbage truck and mower and some other items. She also wanted to let the Commission and audience know that the Strawberry Festival events begin this week.

### **STAFF COMMENTS**

None.

### **ADJOURNMENT**

Motion by Keith Kleinsasser, seconded by Ryan Simmers to adjourn. Motion carried. Meeting was adjourned at 8:22 p.m.