

City of Cottage Grove Recreation Department  
8020 80th St. So. Cottage Grove, Minnesota, 55016 Phone: 651-458-3400

**FACILITY RESERVATION FORM**

Permit holders may not assign, transfer, or sublet a facility. All permits shall be revocable and shall not be considered a lease.  
The City may reject any application or cancel any permit. All shelter and building rentals include sales tax.  
All rental fees are for 4 hour blocks.

**Applicant Name:** \_\_\_\_\_

**Organization:** \_\_\_\_\_ **Approx. # Attending:** \_\_\_\_\_

**Facility Requested:** \_\_\_\_\_

**Date Requested:** \_\_\_\_\_ **Time Requested:** \_\_\_\_\_

**Applicant Address:** \_\_\_\_\_

**Applicant E-mail Address:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

Park Facility	Class 4		Class 5		Fee
	Shelter	Building	Shelter	Building	
Hamlet Park	\$25	\$40	\$40	\$65	
Hardwood Park	\$25	-	\$40	-	
Hearthside Park	-	\$40	-	\$65	
Highlands Park	-	\$40	-	\$65	
Kingston Park	\$40		\$65		
Lamar Park	\$25	-	\$40	-	
Nina's Park	\$25	-	\$40	-	
Oakwood Park	\$25	-	\$40	-	
Old C.G. Comm. Park	-	\$40	-	\$65	
Peter Thompson Family Park	\$40		\$65		
Pine Tree Valley Park	-	\$40	-	\$65	
West Draw Park	\$25	-	\$40	-	
Woodridge Park	\$25	\$40	\$40	\$65	
Field Lights	\$25 per hour		\$25 per hour		
Rink with Staff	\$35 after hours		\$35 after hours		
Extra Picnic Table	\$10 per table		\$10 per table		
Extra Folding Table	\$10 per table		\$10 per table		
Ball Field	\$15		\$15		
Outdoor Courts	\$15		\$15		
Deposit For use of buildings & extra folding tables	\$100		\$150		
<b>Total Amount Due:</b>					

The persons and/or organizations using City of Cottage Grove facilities, by signing and accepting this permit, agree to indemnify the City of Cottage Grove for any damages to personal property by any participant involved and agree to assume all liability for the injury or death of any participant involved. The above fees are an estimation, which the Cottage Grove Recreation Department reserves the right to revise, at any point in time, based on the usage of the facility. As the official designated or the authorized user, I have read and agree to abide by the rules and regulations of the Cottage Grove Parks and Recreation Department and accept full responsibility for any damage done by those I represent.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_