

EVENT/TOURNAMENT FACILITY RESERVATION FORM

All applicants must submit a non-refundable deposit to schedule a tournament. This fee will be applied to the rental fee.
If the tournament or event is cancelled less than two weeks before the scheduled event, the fee is forfeited.

Applicant Name: _____

Organization (Specify if CGAA): _____

Facility Requested: _____ **Approximate Number of teams:** _____

Tournament Type: Traveling or In-House: _____

Date Requested: _____ **Time Requested:** _____

Applicant Address: _____

Applicant E-mail Address: _____

Home Phone: _____ **Work Phone:** _____ **Cell Phone:** _____

Fee Schedule	Class- 2	Class- 3 1 day/weekend	Class- 4 1 day/weekend	Class- 5 1 day/weekend	Fee Detail
Athletic Facility- Building/Fields	No Charge	\$75/\$125	\$225/\$475	\$275/\$575	
Lights (1 Fld/Day)	\$65	\$65	\$65	\$65	
Lights (2 Flds/Day)	\$125	\$125	\$125	\$125	
Dumpster (0-15 teams = 4 yd.) (16 + teams = 8 yd.)	\$140.30 – 4 yd. \$240.00 – 8 yd.	\$140.30 – 4 yd. \$240.00 – 8 yd.	\$140.30 – 4 yd. \$240.00 – 8 yd.	\$140.30 – 4 yd. \$240.00 – 8 yd.	
Satellites (Per Unit/Per Event)	\$65	\$65	\$65	\$65	
Clean-Outs (Per Unit/Per Day)	\$38	\$38	\$38	\$38	
Field Chalk	No Charge	\$10 bag	\$10 bag	\$10 bag	
Field Paint	As determined	As determined	As determined	As determined	
Fee for Supervisor/ Maintenance	\$40 per 1 hour All hours must be consecutive (2 hr. min.)	\$40 per 1 hour All hours must be consecutive (2 hr. min.)	\$40 per 1 hour All hours must be consecutive (2 hr. min.)	\$40 per 1 hour All hours must be consecutive (2 hr. min.)	
T-Shirt/Conc. Fee	\$30	\$30	\$30	\$30	
Deposit Fee Separate Check	N/C	\$125	\$250	\$300	
				Total	

The persons and/or organizations using City of Cottage Grove facilities, by signing and accepting this permit, agree to indemnify the City of Cottage Grove for any damages to personal property by any participant involved and agree to assume all liability for the injury or death of any participant involved. The above fees are an estimation, which the Cottage Grove Recreation Department reserves the right to revise, at any point in time, based on the usage of the facility. As the official designated or the authorized user, I have read and agree to abide by the rules and regulations of the Cottage Grove Parks and Recreation Department and accept full responsibility for any damage done by those I represent.

Applicant Signature: _____ **Date:** _____